

CASHMERE SCHOOL DISTRICT #222  
Regular Board Meeting  
March 25, 2024

Call to Order: Chairman Aaron Bessonette called the meeting to order at 7:00 P.M.

Declaration of Quorum: Board members Roger Perleberg, Nicholas Wood, Sara Pipkin and Paul Nelson were present. There were twelve others in attendance including Superintendent Johnson.

1.0 Flag Salute – Chairman Aaron Bessonette led the Pledge of Allegiance.

2.0 Approval of the Agenda –

On a motion by Vice-Chairman Paul Nelson, the Board approved the agenda as presented.

3.0 Reports, Correspondence and Program

3.1. Board Report – there was no Board Report.

3.2. CHS Student Report – ASB Treasurer, Gabriela Ramirez and ASB Secretary, Raquel Pedraza who were both present to update the Board on the latest CHS activities and sporting events. Ms. Ramirez stated this was the last week of the quarter. She went on to state the Key Club had just wrapped up with the election of their new officers for the 24-25 school year. Ms. Pedraza shared Spring sports were officially underway and the athletes were doing an amazing job! She went on to congratulate the new Cashmere Royalty recently selected. Congratulations to Queen Kimberly Strong, Princess Emory Smith and Princess Brianna Castro.

3.3. Superintendent Report –

3.3.1. Enrollment / Fiscal Update – Business Manager Bowen Charlton stated there were no changes to enrollment for the month of March. He went on to add the district was currently at 31.63 over what was budgeted. Mr. Charlton communicated this was about the time the district would begin to close out the 23-24 school year as well as start initial conversations about the upcoming 24-25 budget. Mr. Charlton also communicated the fiscal audit was currently underway. He went on to say the auditors have taken a break from working at our district, after the completion of the federal single audit. They plan to come back and continue with the accountability and financial statement audit in the coming weeks.

3.3.6. Food Service Audit – Business Manager Bowen Charlton went on to speak to the Board about the Child Nutrition Audit that recently wrapped up after a visit from Program Specialist from OSPI. He began by highlighting the tremendous job done by the entire food service team! He reviewed the various processes and procedures covered during the audit where again he

congratulated the food service team for their extensive work and efforts to gather all the necessary documentation. Mr. Charlton stated he found this audit to be very beneficial as it was a comprehensive review of the entire program. He ended by stating he feels very good about where the district's food service program is at.

- 3.3.2. District Technology Update / Cyber Security – Superintendent Johnson introduced Technology Director, Juan Valle. He asked Mr. Valle to be present to provide a technology and cyber security update for the Board. Mr. Valle began by discussing the district's E-Rate funding program which is the school's universal service support program that helps schools to obtain affordable broadband. E-Rate also helps fund such things as internet, network, Wi-Fi and firewalls for our district. Mr. Valle went on to give an update on the replacement of teacher laptops. He stated the district had recently purchased and successfully deployed 130 laptops with all supporting accessories. He stated teachers should be set for the next 4-5 years with these new devices. Mr. Valle communicated the old laptops will be collected, refurbished, reformatted, cleaned and will be distributed to paraprofessionals in district. He anticipates the district will be able to get another 2-3 years out of these refurbished laptops. Mr. Valle went on to give an overview of the district's cybersecurity implementation strategy. He then highlighted various strategies the district is working on such as a secure, offsite backup solution with the North Central Educational Service District, moving to a two-factor authentication for email systems and the implementation of email phishing and security awareness training for staff.
- 3.3.3. CHS Accreditation Process – Cashmere High School Principal Craig MacKenzie was present to speak to the Board about the accreditation process the school recently completed. Accreditation is a peer review process that is intended to help schools develop their strengths, ensure effective governance, and provide the best educational experiences for their students. The primary objective of accreditation is ongoing school improvement. Mr. MacKenzie explained he received notice in August of this accreditation process. He noted an outside group (Association of Educational Service Districts AESD) led by Dan Roche, had visited the high school last Wednesday. They met with a variety of different groups made up of students, staff and members of administration. The group compiled information and later shared their recommendations.
- 3.3.4. 2023-2024 Summer School – Superintendent Johnson asked the administrators present to share information on their upcoming summer school programs.
- 3.3.5. Safety Net – Superintendent Johnson began by stating the state does not fund Special Education entirely. Program Director Michelle Christensen went on to give a recap of Safety Net and the process to apply for this grant. She

explained Safety Net is funding that is available to school districts with a demonstrated capacity for Special Education funding in excess of state and federal funding otherwise provided. Ms. Christensen explained she had recently applied for Safety Net funding of 10 students in our district. She stated these students are ones that have the most dedicated needs and who require one-on-one para instruction. She is hopeful this year's Safety Net application is approved. Superintendent Johnson praised the work done by Ms. Christensen and her staff stating a lot of work goes into this process with no guarantee we would be awarded the funding.

4.0 Visitors – there were several visitors present, but none elected to speak.

5.0 Consent Agenda –

5.1 Approval of Board Minutes – On a motion by Nicholas Wood, the Board approved the January 22, 2024, the February 26, 2024 and March 11, 2024 minutes as presented.

5.2 Approval of Warrants and Financial Reports

Pay date of March 11, 2024: Warrants #324233 - #324299 totaling \$209,707.02  
General Fund                      \$198,546.01  
ASB                                      \$11,161.01

Pay date of March 29, 2024: Warrants #324318 - #324392 totaling \$125,121.85  
General Fund                      \$114,027.93  
ASB                                      \$11,093.92

Pay date of March 29, 2024: Payroll in an amount totaling \$1,793,516.14, including benefits.

On a motion by Vice-Chairman Paul Nelson, the Board approved the warrants and payroll as presented.

6.0 Action Items –

6.1 Board Policy 6220 – Bid Requirements (Revised) – Superintendent Johnson presented the Board with Policy 6220 – Bid Requirements (Revised).

On a motion by Vice-Chairman Paul Nelson, the Board approved Board Policy 6220 – Bid Requirements (Revised) as presented.

6.2 Request for Out of State Travel – DECA International Career Development Conference

On a motion by Vice-Chairman Nicholas Wood, the Board approved the request for out of state travel for the FCCLA National Leadership Conference.

6.3 Personnel Report –

**1. Retirements/Resignations/Releases/Terminations, etc.**

<b>Name</b>	<b>Position</b>	<b>FTE Request/Reassignment</b>
Ana Valadez	Vale – Paraprofessional	Resignation
Vania Winters	Vale – Paraprofessional	Resignation
Steve Knowles	CSD – Custodian	Resignation

**2. Requests for Leave/Transfer/Change in Hours/Additional or New Assignment**

<b>Name</b>	<b>Position</b>	<b>FTE Request/Reassignment</b>
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**3. Recommendation for Employment/Transfer/Return from Leave of Absence**

<b>Name</b>	<b>Position</b>	<b>FTE Comments</b>
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**3a. Contract Approvals/Renewals 2023-2024**

**4. Recommendation/Request for Approval of Positions to be Posted**

<b>Position</b>	<b>FTE Comments</b>
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**5. Status of Staff Vacancies Posted, this date:**

<b>Position</b>	<b>FTE Closes</b>
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**CO-CURRICULAR/SUPPLEMENTAL POSITIONS**

**1. Resignations/Releases**

<b>Name</b>	<b>Position</b>	<b>Comments</b>
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**2. Non-Renewals**

<b>Name</b>	<b>Position</b>	<b>Comments</b>
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**3. Recommendations for Employment/Renewals: Co-Curricular Contracts for Activities**

<b>Name</b>	<b>Position</b>	<b>Comments</b>
Katie Broadbent	CMS – Head Boys Track Coach	Replaces Levi Heyen
Carter Ball	CMS – Asst Boys Track Coach	Replaces Katie Broadbent

On a motion by Vice-Chairman Paul Nelson, the Board approved the Personnel Report.

- 8.0 Adjournment – On a motion by Roger Perleberg and there being no further business to discuss, Chairman Aaron Bessonette adjourned the meeting at 8:34 PM.

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Secretary

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Chairman